

APOLOGIES Committee Services
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

06 June 2016

Dear Councillor

You are summoned to attend the meeting of the;

FINANCE AND CORPORATE SERVICES COMMITTEE

on **TUESDAY 14 JUNE 2016** at 7.30 pm.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink that reads "Fiona Marshall". The signature is written in a cursive style and is enclosed within a hand-drawn oval.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor D M Sismey

VICE-CHAIRMAN

Councillor I E Dobson

COUNCILLORS

Mrs B F Acevedo

J P F Archer

Mrs H E Elliott

A S Fluker

B E Harker

M R Pearlman

Rev. A E J Shrimpton

Ex-officio non-voting Members:

Councillor B S Beale MBE

Councillor M F L Durham

Councillor Miss M R Lewis

THIS PAGE IS INTENTIONALLY BLANK



AGENDA
FINANCE AND CORPORATE SERVICES COMMITTEE
TUESDAY 14 JUNE 2016

1. Chairman's notices (please see page 3)
2. Apologies for Absence
3. **Minutes of the last meeting** (Pages 7 - 12)

To confirm the Minutes of the meeting of the Finance and Corporate Services Committee held on 19 April 2016 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. **Chairman's Good News Announcements**

7. **Safeguarding**

To receive a presentation from Catch 22 and the Director of Customers and Community.

8. **Resources Directorate**

To receive a presentation from the Director of Resources.

9. **Promenade Park, Maldon - Arrangements for Maldon Mud Race 2016** (Pages 13 - 28)
To consider the report of the Director of Customers and Community (copy enclosed).
10. **Replacement Van for the Waste and Street Scene Team** (Pages 29 - 32)
To consider the report of the Director of Customers and Community (copy enclosed).
11. **Appointment of Representatives on Liaison Committees / Panels** (Pages 33 - 34)
To consider the report of the Chief Executive, (copy enclosed).
12. **Setting Fees for the Maldon District Design Review Panel** (Pages 35 - 42)
To consider the report of the Director of Planning and Regulatory Services (copy enclosed).
13. **2015 / 16 Review of Performance** (Pages 43 - 64)
To receive and note the report of the Chief Executive (copy enclosed).
14. **Human Resources Statistics (1 January - 31 March 2016)** (Pages 65 - 72)
To receive and note the report of the Director of Resources (copy enclosed).
15. **Use of Sound Recording Equipment at Meetings Protocol** (Pages 73 - 76)
To consider the report of the Director of Resources (copy enclosed).
16. **Staff Pay Awards 2016 / 17 and 2017 / 18** (Pages 77 - 86)
To receive and note the report of the Director of Resources (copy enclosed).
17. **Annual Report on the Whistleblowing Policy** (Pages 87 - 88)
To consider the report of the Director of Resources (copy enclosed).
18. **Annual Treasury Outturn Report 2015 / 16** (Pages 89 - 96)
To consider the report of the Director of Resources (copy enclosed).
19. **Financial Regulations** (Pages 97 - 98)
To consider the report of the Director of Resources (copy enclosed).
20. **Project 180 - St. Cedds House Update** (Pages 99 - 100)
To receive and note the report of the Director of Resources (copy enclosed).

21. Any other items of business that the Chairman of the Committee decides are urgent

22. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

23. **Options for the Future of Building Control Service** (Pages 101 - 108)

To consider the report of the Director of Resources (copy enclosed).

24. **Insurance Tender Update** (Pages 109 - 116)

To consider the report of the Director of Resources (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.